

April 6, 2015 8:30 A.M.
JONES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
JONES COUNTY OFFICE COMPLEX – COMMISSIONERS’ ROOM
MINUTES

COMMISSIONERS PRESENT:

Sondra Ipock-Riggs, Chairperson
Joseph Wiggins, Vice-Chairman
Mike Haddock, Commissioner
Frank Emory, Commissioner
Zack Koonce, Commissioner

COMMISSIONERS ABSENT:

OFFICIALS PRESENT:

Franky J. Howard, County Manager
Angelica Hall, Clerk

The Chairperson called the meeting to order. Commissioner Mike Haddock gave the invocation. **MOTION** was made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the agenda be **APPROVED**

MOTION made by Commissioner Mike Haddock, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the minutes of March 16, 2015 Regular Meeting are **APPROVED**.

PUBLIC COMMENT PERIOD:

Gerald Bryant commented on the excellent, timely and professional job Derderain Brooks, who works with the Water Department, did when he attended to an issue Mr. Bryant was having at his home. Mr. Bryant stated he was very pleased with his service and that Mr. Brooks remained professional during the entire process.

1. 2015 COMMUNITY HEALTH ASSESSMENT

Wesley Smith, Health Director, presented the 2015 Community Health Assessment to the Board. The State requires the Community Health Assessment to be included with the State of the County Health Report. The Community Health Assessment was presented to the Board of Health on March 5, 2015 and approved. Motion made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory and unanimously carried **THAT** the 2015 Community Health Assessment for Jones County be **APPROVED** as presented.

2. REVISED ENVIRONMENTAL HEALTH FEE SCHEDULE

Wesley Smith, Health Director, presented a revised Environmental Health Fee Schedule to the Board for approval. Mr. Smith explained to the board that in order for the County to absorb the increased cost in certain well water tests, the Jones County Board of Health approved the revised Environmental Health Fee Schedule. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the Revised Environmental Health Fee Schedule be **APPROVED** as presented. A copy of the

recommendation which is marked **EXHIBIT A** and is hereby incorporated and made a part of these minutes.

3. LENOIR COMMUNITY COLLEGE-JONES COUNTY CENTER

Mr. Franky Howard presented the Board with a follow up pertaining to an earlier request by Dr. Briley from Lenoir Community College. Dr. Briley requested an additional \$23,000 in funding to maintain the Lenoir Community College facility located here in Jones County.

MOTION made by Commissioner Frank Emory to give the total requested amount of \$23,000 to Lenoir Community College, Chairperson Sondra Riggs called for a second, motion died for lack of a second. **MOTION** made by Commissioner Mike Haddock, seconded by Commissioner Joseph Wiggins to give \$11,500 to Lenoir Community College. Motion was **OPPOSED** by Commissioner Zack Koonce, Commissioner Frank Emory and Chairperson Sondra Ipock-Riggs. The Board expressed the desire for the President to attend a meeting and present information to justify the additional funding.

4. TRENTON VOLUNTEER FIRE DEPARTMENT

Mr. Franky Howard presented the Board with a request for a resolution in support of the Trenton Volunteer Fire Department to work with Jones Onslow EMC to secure loan funds at 0% to acquire a new Fire Truck. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce **THAT** the request be presented to the County Attorney, before the County Commissioners vote to support the resolution. Motion was **OPPOSED** by Chairperson Sondra Ipock-Riggs. Chairperson Sondra Ipock-Riggs expressed her concerns pertaining to the money and feels it should come from the allocated amount budgeted to them. A copy of the request which is marked **EXHIBIT B** and is hereby incorporated and made a part of these minutes.

5. DSS/HEALTH BOARD PAY RATE

Mr. Franky Howard discussed with the Board the request to adjust the Board Pay rate for Health and DSS boards. Currently the boards are receiving \$25/meeting as established by the State years ago. The recommendation is to go to \$50/meeting for regular members and \$75.00/meeting for the Chairperson. **MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Frank Emory and unanimously carried **THAT** the pay rates be adjusted as presented.

6. TAX REFUND

Mr. Franky Howard presented the Board with a Tax Refund request. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the tax refund be approved as presented.

7. BUDGET AMENDMENT #15

MOTION made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** Budget Amendment #15 be approved, a copy which is marked **EXHIBIT C** and is hereby incorporated by reference and made a part of these minutes.

8. ATTORNEY INVOICES

Mr. Franky Howard presented the Board with the attorney invoices for March. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the attorney invoices be **APPROVED** as presented.

March	
General Legal	3,541.86
Health Department	1,651.00
CDBG Catalyst	560.00
EDC Project Communications	202.50

9. ACT BOARD APPOINTMENT

MOTION made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and unanimously carried **THAT** Commissioner Zack Koonce be reappointed to the ACT Board.

10. CDBG-RELEASE OF DEED OF TRUST

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory and unanimously carried **THAT** the Deed of Trust for Mary Ollison be approved for release.

11. NC DOT CONDEMNATIONS

MOTION made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** Jimmie B. Hicks Jr., Jones County Attorney, be authorized to accept Service of Process on behalf of Jones County for all DOT condemnation lawsuits in Jones County be **APPROVED** as presented.

12. BOARD OF EQUALIZATION AND REVIEW

Mr. Sam Croom presented the Board with a resolution to establish, appoint and authorize the Jones County Board of Equalization and Review with certain powers and duties as established by G.S. 105-322 of the Machinery Act of North Carolina. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory and unanimously carried **THAT** the resolution be **APPROVED** as presented. In accordance to G.S. 105-322(c), an oath was taken by each member of the Board of Equalization and Review.

13. CLOSED SESSION UNDER NCGS 143-318.11(a)(6)

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the Board go into closed session under NCGS 143-318.11(a)(6). **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory and unanimously carried **THAT** the **Board** exit Closed Session.

COUNTY MANAGER'S REPORT

Mr. Franky Howard discussed with the Board the issues with White Oak River Road.
MOTION made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce to write a letter to the NCDOT in support of upgrades needed on White Oak River Road.

COMMISSIONER'S REPORTS

Commissioner Mike Haddock expressed his concerns about the FSA leaving the County and requested an updated letter sent out to stress the importance of bringing the FSA back to Jones County.

PUBLIC COMMENT

No public comment

MOTION made by Commissioner Mike Haddock, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the meeting **ADJOURN** at 9:35am.

Sondra Ipock-Riggs
Chairman

Angelica Hall
Clerk to the Board

EXHIBIT A

(2)



Jones County Health Department
P. O. Box 216
Trenton, NC 28585

Phone: (252)448-9111

Wesley P. Smith
Health Director

Fax: (252) 448-1443

**Revisions/Additions to
Environmental Health Fee Schedule**

Old Fee Effective December 12, 2011:

Water Samples

- | | |
|--|---------|
| • Environmental Health Collection for Realtors | \$90.00 |
| • Environmental Health Collection for Homeowners | \$20.00 |

New Fee Effective April 6, 2015:

Water Samples

- | | |
|--|---------|
| • Bacteria, Nitrate/Nitrite and Inorganic Analysis | \$75.00 |
| • Pesticides | \$75.00 |
| • Herbicides | \$75.00 |
| • Petroleum Products | \$75.00 |
| • Volatile Organic Compounds | \$75.00 |
| • Collection/Processing Fee (Per Site Visit) | \$25.00 |

These revisions/additions to the Environmental Health Fee Schedule, with an effective date of April 6, 2015, were reviewed and approved by the Jones County Board of Health and the Jones County Board of Commissioners on the below respective dates:

Chair, Jones County Board of Health

Date

Chair, Jones County Board of Commissioners

Date



Jones County Health Department
P. O. Box 216
Trenton, NC 28585

Phone: (252)448-9111

Wesley P. Smith
Health Director

Fax: (252) 448-1443

**Environmental Health Fee Schedule
Revised 12-12-11**

<u>Program/Service</u>	<u>Fee</u>
<u>Septic</u>	
Application/Site Evaluation and Construction Authorization	\$200.00
Existing System	\$75.00
Existing System with Expansion	\$100.00
Revisit Fee	\$50.00
<u>Repairs</u>	
Reported by Owner	\$50.00
Reported by Other	\$150.00
<u>Water Samples</u>	
Environmental Health Collection for Realtors	\$90.00
Environmental Health Collection for Homeowners	\$20.00
<u>Public Swimming Pools</u>	
Plan Review	\$125.00
Operation Permit	\$125.00
Each Additional Pool	\$75.00
<u>Food and Lodging</u>	
Temporary Food Establishment	\$75.00
Plan Review and Application Fee:	
-Facilities with No Seats (Food Stands)	\$75.00
-Facilities with 19 Seats or Less	\$100.00
-Facilities with 20 Seats or More	\$200.00
<u>Additional</u>	
Rabies shots (Fall/Spring Clinics – Dogs/Cats Only)	\$5.00
Tattooing Permit	\$300.00
Drinking Water Well Permit	\$200.00



Jones County Health Department
P. O. Box 216
Trenton, NC 28585

Phone: (252)448-9111

Wesley P. Smith
Health Director

Fax: (252) 448-1443

Environmental Health Fee Schedule Revised Effective 4-6-15

<u>Program/Service</u>	<u>Fee</u>
<u>Septic System</u>	
Application/Site Evaluation and Construction Authorization	\$200.00
Existing System	\$75.00
Existing System with Expansion	\$100.00
Revisit Fee	\$50.00
Repair - Reported by Owner	\$50.00
Repair - Reported by Other	\$150.00
<u>Private Well Water</u>	
New Well Application, Siting, Permitting and Inspections	\$200.00
Existing Well	\$75.00
Water Samples	
• Bacteria, Nitrate/Nitrite and Inorganic Analysis	\$75.00
• Pesticides	\$75.00
• Herbicides	\$75.00
• Petroleum Products	\$75.00
• Volatile Organic Compounds	\$75.00
• Collection/Processing Fee (Per Site Visit)	\$25.00
<u>Public Swimming Pools</u>	
Plan Review (Per Pool)	\$125.00
Operation Permit (First Pool)	\$125.00
Operation Permit (Each Additional Pool on Same Site)	\$75.00
<u>Food and Lodging</u>	
Temporary Food Establishment	\$75.00
Plan Review and Application Fee:	
-Facilities with no Seats (Food Stands)	\$75.00
-Facilities with 19 Seats or Less	\$100.00
-Facilities with 20 Seats or More	\$200.00
<u>Additional</u>	
Rabies Shots (Fall/Spring Clinics – Dogs/Cats Only)	\$5.00
Tattooing Permit	\$300.00

EXHIBIT B



TRENTON VOLUNTEER FIRE DEPARTMENT

105 South Cherry Street
PO Box 309
Trenton, North Carolina 28585
Phone/Fax (252) 448-2646

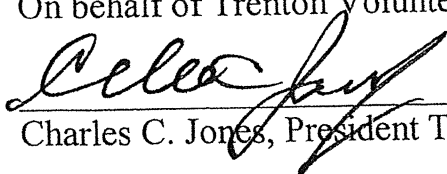
The purpose of this request is to acquire funding in the amount of \$250,000 for Trenton Volunteer Fire Department, TVFD. Funds will be used to purchase a new engine that will protect the health and safety of the public and firefighting personnel against fires, fire-related hazards, and vehicle accidents. The new engine will be added to our current fleet of apparatus and will replace our current engine/equipment truck; a 1972 Ford, which has no power steering. Additionally, the new engine will be used as the first responding apparatus in our district and will provide automatic aid to four departments, eight mutual aid neighboring districts, and will enhance interoperability among all the responding departments.

TVFD located in the county seat, protects a large number of county owned buildings. These buildings include the Jones County Court House, civic center, government complex, community college, three schools, and Industrial Park buildings. Since these buildings are so large, it requires TVFD to supply a larger amount of water flow volume than other departments in this area. In order to maintain our state ratings and stay ahead of equipment failure, the purchase of this truck is vital to protecting the citizens and structures of Jones County.

TVFD has been saving funds for several years to make this endeavor attainable; however, we cannot make such a large purchase without assistance. We estimate the total cost of the new engine will be approximately \$335,000 from meetings with several fire apparatus dealers. This cost does not include loose equipment needed to stock the truck. The \$250,000 loan would come from Jones-Onslow Electric Membership Cooperative, JOEMC, through Jones County finance for TVFD. JOEMC is aware of the project and agrees it is a great opportunity for all parties involved. The funds will be paid back over a 10 year amortization at 0% interest. Jones County would have a lien on the new engine until the loan has been paid in full. We agree this is a large amount of money, but the fire tax from the county each year will be more than enough funds to make the annual payment. In addition, we are providing a down payment of approximately \$85,000. The Harold Bates Foundation awarded TVFD with \$25,000 for the purpose of purchasing this new engine.

This engine will benefit not only the residents of TVFD district, but all citizens in Jones County as we respond mutual aid with other departments. We appreciate your consideration for handling these loan funds and look forward to making this project a success.

On behalf of Trenton Volunteer Fire Department, Thank you.


Charles C. Jones, President TVFD

Budget Amendment

Exhibit C

Date: 4/6/2015

Fund: General Fund

Fiscal Year: 2014-2015 Amendment #15

Increase Revenue

Other Taxes	Excise Stamps	110150 424000	6,000.00
Permits & Licenses	Building Permits	110300 434300	5,000.00
Permits & Licenses	ROD Office Fees	110300 434400	10,000.00
Permits & Licenses	Fire Inspection	110300 434505	500.00
Permits & Licenses	Election Fees	110300 441701	8,000.00
Other Revenue	Telephone Commission	110600 483905	1,500.00
Other Revenue	Insurance	110600 483906	9,900.00
Fund Balance	Fund Balance	110991 499100	191,200.00
TOTAL			232,100.00

Increase Expenditure

Governing Body	FICA	114110 518100	1,600.00
Governing Body	Meals	114110 531101	3,000.00
Governing Body	Telephone	114110 532100	1,000.00
Administration	Meals	114120 531101	1,000.00
Administration	Registration	114120 549300	3,000.00
Finance	Advertisements	114130 539100	1,200.00
Finance	Capital Under 5K	114130 550000	400.00
Tax Supervisor	Part-Time	114140 512600	4,000.00
Tax Supervisor	Meals	114140 531101	1,000.00
Tax Supervisor	Veh Maintenance	114140 525200	500.00
Tax Supervisor	Miscellaneous	114140 529900	500.00
Tax Supervisor	Meals	114140 531101	1,000.00
Fac Fees	Miscellaneous	114160 529900	50,000.00
ROD	Mileage	114180 531100	700.00
Jail	Medical Sercives	114320 519300	25,000.00
Jail	Supplies Medical	114320 523900	4,000.00
Jail	Repairs	114320 535100	95,000.00
Jail	Capital Under 5K	114320 550000	2,700.00
Senoir Center	Miscellaneous	115861 529900	2,500.00
Schools	Current Expense	115911 549700	30,000.00
Library	Repairs	116110 535100	1,000.00
Recreation	Capital Under 5K	116120 550000	3,000.00

Total

232,100.00

Sandra Spak Rigg

Chairman

Timothy J. Howard

County Manager

Angelica Hall

Clerk to the Board

Brenda Reece

Finance Officer